PUBLIC RECORDS REQUEST

Please submit this form to Timbra Long, Library Director at the Weiser Public Library. Forms may be submitted in person or emailed to librarydirector@weiserlibrary.org.

Date of Request:	Time of Request:	
Name:		
Address:		
Phone:	Email:	
Request format for Information [] F	Paper [] Adobe (pdf) [] Excel	
Description of Public Records Req	uested:	
Requestor's Signature	Date	
For Office Use Only		
Verbal Response: Docun	nents Copied: Writter	n Report:
Date Finished: Numb	er of Pages: Cost of 0	Copies:
Time Required to Complete Repo	rt:	
Staff Providing Information:		