

POLICIES AND PROCEDURES

CHILD PLACEMENT POLICIES

A child may only be moved to a higher level if a parent/legal guardian signs a waiver, which is located at the WRD office.

REGISTRATION PROCEDURES

1. Registration and payment are due on or before the registration deadline.
2. Adults that coach will receive a refund or credit registration for the child whose team they are coaching after the sport has completed.
3. Late registrations will be accepted on a first paid basis, depending upon availability. Registrations will ONLY be accepted for one week following the registration end date. **There will be a \$10.00 late fee assessed on all late registrations.**
4. "Team registration" - when registering for a team sport, the following must be submitted to the Recreation District office:
 - a. A completed roster of all team members participation in the event.
 - b. The team league fees and player's fees must be paid by the last day of registration of that activity.

Failure to abide by this policy will result in the removal of your team from the schedule.

REGISTRATION POLICIES

1. WRD reserves the right to change or cancel any program, as necessary.
2. When registering your child up for a sport, you are not signing your child to play on a specific team. Once your child is placed on a team roster, no changes will be made, unless deemed absolutely necessary.
3. If your payment is not received within 30 days of a sports deadline collection action may be taken.

REFUND POLICIES

If prior to their start, programs are canceled, rescheduled, or in any way altered by the department, full refunds will be issued for youth and adult sports. **NO REFUND** will be issued after the first scheduled practice, game or event. There will be no refunds or exchanges on jerseys purchased from WRD.

DISHONORED CHECK

There will be a \$25.00 service charge on all dishonored checks and must be paid in full CASH ONLY.