

JUNE 26, 2023

This Special City Council Meeting was called to order by Mayor Randall Hibberd at [6:04:48 PM](#) with the following present:

ROLL CALL:

PRESENT: Larry Hogg, Cliff Barberis, Alicia Fowler and Mike Hopkins.

ABSENT: Layna Hafer and Sterling Blackwell.

STAFF: Randall Hibberd, Natasha McDaniel, Mike Campbell, Ken Anderson, Pat Malay, Dave Loos, Lonnie Chambers, Carl Smith, Wayne Wallace, Bill Taylor and Sherri Breaux.

GUESTS: Phil Janquart.

REQUEST TO EXTEND OLDS FERRY SUBDIVISION'S EXTENSION – Action Item.

[6:05:12 PM](#) - Mike Campbell stated that Bob Barrow had e-mailed in and asked for another six month extension on his Olds Ferry Subdivision Extension because, they've had quite a few issues, they had quite a few water leaks spring up. Mike then read the e-mail from Bob Barrow to the City Council “I apologize for not attending the City Council Meeting on 6/12/23. I had a personal issue that prevented my attendance and I didn't realize that my presence was necessary to be approved for the 6 month extension I am requesting. Please extend my Preliminary Plat for an additional 6 months. We are very close to completion but the abnormal Spring weather coupled with several engineering issues have resulted in delays beyond my control. Concrete for the sidewalks, curbs and gutters is scheduled for next Monday 6/19 and paving will be installed immediately after. We anticipate final plat within the next 60 days. Thanks for your understanding and help with this complicated project. Sincerely, Bob Barrow.” Mike, I recommended he do a full six months so we're not back here in ninety days to do this again, because they have nothing but issues. Bill can attest to water leaks. Some of it is beyond their control, I'll give them that, that they've had engineering issues.

[6:06:52 PM](#) – Cliff Barberis, are the water leaks our problem or his? Bill Taylor, they installed it, they have to find their problems and pass our test.

[6:07:12 PM](#)

Motioned by Mike Hopkins and seconded by Cliff Barberis to extend the Olds Ferry Subdivision's Extension for six months from June 1, 2023.

[6:07:27 PM](#)

AYES: Larry Hogg, Cliff Barberis, Alicia Fowler and Mike Hopkins

NAYES: None

ABSTAINED: None

MOTION CARRIED.

[6:07:32 PM](#) – Layna Hafer arrived at meeting.

APPROVE CORRECTION TO BID FOR WATER RESERVOIR REHABILITATION FROM \$1,038,000.00 TO \$1,038,800.00 – Action Item. [6:07:33 PM](#)

Mayor Hibberd, this was an oversight on our part and so we're asking for forgiveness. For correction we went ahead and ordered the project to start.

[6:08:10 PM](#) – Clerk McDaniel, the actual bid that was in the packet was correct, the only thing that was incorrect was the wording on the agenda. The bid itself that Council saw was correct.

[6:08:22 PM](#) – Larry Hogg, so then we need to amend our approval? Mayor Hibberd, I think if we just approve the correction, I think we're fine. Clerk McDaniel, technically the only thing you're correcting is how it was on the agenda, the bid itself was correct.

[6:08:41 PM](#)

Motioned by Larry Hogg and seconded by Alicia Fowler to amend the amount in the approval for the bid for Water Reservoir Rehabilitation to \$1,038,800.00 and authorize the Mayor to sign it.

6:09:02 PM

ROLL CALL VOTE:

AYES: Cliff Barberis, Layna Hafer, Larry Hogg, Mike Hopkins and Alicia Fowler

NAYES: None

ABSTAINED: None

MOTION CARRIED.

FY2024 BUDGET MEETING – DEPARTMENT HEADS PRESENTS DRAFT BUDGET TO MAYOR AND CITY COUNCIL MEMBERS. 6:09:19 PM

6:09:33 PM - City Purchasing Director Mike Campbell, how does Council prefer to proceed tonight?

6:09:51 PM - Layna Hafer, my preference is to do it by department and if there's any special asks or anything. Larry Hogg, any big changes.

GENERAL FUND: Pages 1-7 **6:10:03 PM**

REVENUES:

311.00-00 **Property Taxes**, \$1,446,135.00, increase \$42,120.00. 3% increase.

319.00-00 **Penalty and Interest**, \$16,000.00, no change.

Licenses and Permits:

321.00-11 Beer Licenses, \$3,700.00, no change.

-12 Liquor Licenses, \$2,850.00, no change.

-13 Wine Licenses, \$1,200.00, decrease \$50.00

-41 Gas Franchise, \$30,000.00, no change.

-45 Cable T.V. Franchise, \$7,000.00, decrease \$7,000.00

-46 Building Permits, \$35,000.00, increase \$5,000.00

-90 Miscellaneous Licenses, \$2,000.00, no change.

Total Licenses and Permits: \$81,750.00, decrease \$2,050.00

6:10:48 PM – Layna Hafer, any of them have some big changes like, -45 Cable T.V. Franchise? Mayor Hibberd, on that one we went back and looked at the historical and we paid more attention to that instead of just what was budgeted in the past. That had been on a downward trend and we thought there is no use budgeting for income that probably won't be there.

6:11:19 PM – Mike Campbell, the Mayor and I did go through these we went back three and four years to get a better average on some of these so we saw what was coming in and what it was ending up with to be as close as we could be.

Licenses and Permits:

322.00-03 Dog Licenses, \$1,000.00, no change.

Funds From Other Government Agencies:

335.00-01 State Liquor, \$257,500.00, increase \$7,500.00

335.00-04 Court Fines and Penalties, \$35,000.00, no change.

335.00-05 Sales Tax, \$261,370.00, increase \$17,500.00

Total Funds From Other Government Agencies: \$553,870.00, increase \$24,821.00

Planning & Zoning / Airport Receipts: \$3,000.00, no change.

Swimming Pool Revenues: **6:11:25 PM** \$32,500.00, increase 7,500.00. Council approved an increase to the pool cost of entry to cover the raise in lifeguard wages.

Dog Impound & Vin Fees: \$1,500.00, no change.

Community Center Lease: \$13,000.00, no change.

Interest Income: \$80,000.00, increase \$50,000.00

Intergovernmental Revenues:

375.00-01 State Revenue Sharing, \$290,000.00, decrease \$4,573.00

-03 Historical Society Grant, \$10,000.00, no change.

-14 Fire Equipment Grants, \$340,000.00, no change.

375.01 -20 ITD Police Grant, \$25,000.00, no change.

-21 Small Business Grant, \$500,000.00, no change.

Total Intergovernmental Revenues: \$1,165,000.00, decrease \$4,573.00

Miscellaneous Revenues:

385.00-00 Miscellaneous Receipts, \$70,000.00, decrease \$10,000.00

-02 Fish Pond Donations, \$3,000.00, no change.

-04 Animal Control Donations, \$5,000.00, no change.

-05 After School Program, \$2,000.00, no change.

-06 Greens Fees, \$2,000.00, no change.

Total Miscellaneous Revenues: \$82,000.00, decrease \$10,000.00

Transfers From Other Funds: 6:12:03 PM

390.08-48 Transfer From Capital Maintenance, \$70,000.00, increase \$10,000.00

390.30-48 Transfer From Water Fund, \$162,139.68, increase \$102,139.68

390.31-48 Transfer From Electric Fund, \$160,652.01, increase \$100,652.01

390.32-48 Transfer From Garbage Fund, \$143,534.56, increase \$83,534.56

390.33-48 Transfer From Sewer, \$168,539.20, increase \$108,539.20

390.46-48 Transfer From Meter Deposit Fund, \$2,000.00, no change.

Total Transfers From Other Funds: \$706,865.45, increase \$404,865.45

6:12:41 PM – Mike Campbell, the difference in those transfers is, and we can see when we get to the Enterprise Funds is, we use to pay one employee out of the office out of each one of those funds, instead, we made that transfer to the General Fund so they are all paid through the General Fund. We also raised the annual transfer of \$60,000.00 to \$70,000.00 because costs had gone up and then we made those employee transfers which covers personnel services, social security, state retirement, workman comp, group insurance, everything it would take to do that.

6:13:26 PM – Larry Hogg, so the net effect is exactly the same. Mike Campbell, yes, it's just getting it so it's easier for Margie to track when we pay all the Office Staff out of General Fund. Mayor Hibberd, it's kind of a transparency thing too and it's easier to understand if we're paying the office people out of the General Fund rather than one from this department and another from that department and this person's getting this wage and this person is getting that wage. Mike Campbell, you can see it made a significant difference on the Transfers From Other Funds, in the long end game the net zero is what it would have been.

Stores Sold: \$35,000.00, no change.

MAYOR AND COUNCIL: Pages 2-3 6:14:18 PM

Public Works Director, Mike Campbell reviewed the Mayor and Council Budget.

411.00-11 Personnel Services, \$36,540.00, no change.

-21 Social Security, \$2,654.00, decrease \$206.00

-22 State Retirement, \$4,739.00, increase \$138.00

-23 Workmans Comp \$200.00, no change.

-25 Group Insurance, \$108,864.00, increase \$31,864.00. Up significantly.

6:14:26 PM – Mike Campbell, the big change this year was insurance. Insurance went up significantly, funding was about \$915.00 to \$930.00 last year and this year. Next year it is \$1,300.00 per person to cover insurance. Mike then explained how he came up with that number.

6:15:01 PM – Larry Hogg, so that's \$1,300.00 per person, per month? Mike Campbell, it's actually \$1,296.00 but we rounded it off because we could possibly see an increase up to 12% next year also. It's less than this year, but they guarantee no more than 12%. A little bit to the high side on that, to give us a little room in case somebody comes in with a family or we hire someone with a spouse and children, that could be absorbed through that. Mayor Hibberd, the insurance provider paid out 135% of premiums this year, so that's why we took a big jump. Mike, many hours were spent by myself and Clerk McDaniel on the phone with the insurance rep and companies trying to get it down. We got it down from 28% to a 17% increase. There was a lot of back and forth and that's why we had to switch insurance companies, because they wouldn't come down.

6:16:01 PM – Mike Campbell, that's where your big costs are on a lot of these, when we get down to General Administration 415.00-11 that is where that Personnel Services comes into effect from those transfers, you can see that it's went up significantly. Between Personnel Services, Social Security, State Retirement, Workmans Comp and Group Insurance that's where that extra money from all those Transfers is at.

6:16:34 PM – Larry Hogg, overall as far as Personnel Services goes, what kind of increase was calculated ? Mike Campbell, when you look at Personnel Services all the way through this, we put in the 3% cola we will ask for and everybody's scheduled steps for next year. If Council votes not to do the 3% cola I can adjust that before the Hearing. We will probably vote to accept the wages, cola and everything at July's meeting so I can put a Tentative Budget together for August. This is just kind of informative of what we have going on. Larry, that's pretty much what we have been doing historically. Mike, true, and Council will make all the adjustments, approve all this stuff, I will add everything approved into the Budget for the July meeting. At the July meeting we will go over everything we changed and vote to accept a Tentative Budget.

6:18:18 PM - I did put in \$500.00 for W.I.C.A.P., \$4,900.00 for Economic Development, \$1,800.00 for Rose Advocates and \$1,500.00 for S.R.E.D.A. Dues so Council could see them already in the budget instead of asking for them and putting them back in later. We would have to vote to approve those at the next meeting.

6:18:56 PM – Layna Hafer, on those if we're looking at an addition to that, because I know that Economic Development/Main Street, they were going to come in with a request to add another \$5,000.00 to that. Do we want to make note of that now to have that added in? Mike Campbell, I would like to have any recommendations to add now, so that it's in there for the next meeting. Layna, I would like to add that in there if I could, and they have a presentation to bring.

6:19:26 PM – Mike Campbell, in the 01-411.00-52, under Economic Development you would like to see another \$5,000.00? Layna Hafer, and then that total will be used for Main Street. Mike Hopkins, just the \$5,000.00 or the combination of both? Layna, the combination of both. Mike Campbell, \$9,900.00 by the time we get done.

6:19:48 PM – Mike Campbell, before we add this all in, this will give you a total oversight of the General Fund, that way you can see where we're at before we start adding stuff. These one's have generally been in there already, so anything that we would ask for extra would push that over.

411.00-32 Operating & Spec Dept Supplies, \$1,500.00, no change.
-48 Dues – S.R.E.D.A. \$1,500.00, increase \$1,000.00
-51 Rose Advocates, \$1,800.00, no change.
-52 Economic Development, \$4,900.00, no change. (\$9,900.00 with
-53 W.I.C.A.P., \$500.00, no change.

Total Mayor And Council Department: \$165,197.00, increase \$32,796.00

GENERAL ADMINISTRATION DEPARTMENT: Page 3 **6:20:06 PM**

Public Works Director, Mike Campbell reviewed the General Admin Budget.

415.00-11 Personnel Services, \$371,086.92, increase \$176,127.92. Includes 3% and steps.
-19 Overtime & Sickleave, \$3,100.00, no change
-21 Social Security, \$28,625.30, increase \$13,473.30
-22 State Retirement, \$47,110.13, increase \$22,174.13
-23 Workmans Comp \$1,300.00, no change.
-25 Group Insurance, 93,312.00, increase \$71,312.00. Includes 3 other people + increases.
-42 Professional Services, \$65,000.00, no change. This will decrease as of July 1st.

6:21:31 PM – Mike Campbell, we are going to see a savings this year in our I.T. department, we've changed I.T. companies. I did not want to change that not knowing how that was going to go, until we get a little further into this, so right now we are just leaving the I.T. services alone. Mayor Hibberd, basically we've reduced the cost there by about 75%. Mike, I'll make that adjustment before the Hearing if we see it necessary. Clerk McDaniel, July 1st we are done with DCS. Northwind is already completely on board, they are just running side by side in case there is any hiccups or anything.

6:21:42 PM - Mayor Hibberd, we have upgraded our equipment so we have wireless in all the departments. We now have a Firewall, the Street Department now has the capability to have computers there, and so on. Mike Campbell, once that's done July 1st I'll make that change.

-49 Personnel Training, increase \$1,000.00. We have added some training.

Total General Administration Department: \$666,934.35, increase \$284,087.35

POLICE DEPARTMENT: Page 3-4 [6:23:12 PM](#)

Mayor Hibberd noted that this is one of two departments departing from the 3% cola and steps (-32).

Police Chief Carl Smith reviewed the Police Budget. **6:24:00 PM**

422.00-11 Personnel Services, \$898,824.00, increase \$80,779.00. Includes 3% cola and steps.

This is our biggest ask this year. I'm funded for twelve officers, currently we have seven officers on the job working, that doesn't even cover the shifts, that's how short handed we are right now. That makes me five officers short, we are getting tons of overtime and the burn out rates are going to be, it's just down the road. I lost two seasoned officers to the Washington County Sheriff's Department, they gave my guys \$5,000.00 signing bonuses and the same wages they were making here. They are young guys and money gets their attention. I recently lost two applicants to Fruitland for better pay and better medical. As you know it's hard to get applicants and for me to get quality applicants that I can actually get through the Police Academy is hard. We'll get ten applicants we're lucky if we can get one guy that we can even pass through and make it. Most people site the current climate, the way the public looks at police officers. Nobody wants to put their families and themselves through that.

6:25:45 PM - On a bright note, we just got one guy back from medical leave today, and I have one officer in the Academy who graduate in August, provided some other agency at the Police Academy doesn't steal him, which is very prevalent. Bigger agencies as soon as they see someones going to graduate they offer them a big amount of money and we have no tie to keep them here.

[6:26:09 PM](#) – Layna Hafer, so Chief are those part of the five needed that will be coming back on or are those part of your seven that you have? Chief Smith, those two will get me to nine, so that will make me three short in August.

[6:26:25 PM](#) – Cliff Barberis, for sending them to the Academy don't they have any loyalty to us? Chief Smith, as long as they go to another agency in the state of Idaho they do not have to repay that cost to go to the Police Academy. We use to have a three year contract with them, but it was only a verbal contract and we have had some guys step out of that and we have no way to hold their feet to the fire and everybody knows that now.

6:26:54 PM – Mike Campbell, this is to fully fund a full staff.

[6:27:10 PM](#) – Larry Hogg, so that increase is an attempt to be able to fully staff? Chief Smith, I've tried everything else, wages seems to be what everybody is looking at, for the younger generation. Fruitland has gotten very progressive, like I said, we lost two officer candidates competing against them. They didn't even give us a second look once they talked to Fruitland. Their agency is about the

same size as ours, I know they probably have a bigger tax base than us, but, we're having a ruff time. I'm trying to get a wage increase to entice some of those officers, especially our officers who have been here for 3,4,5,6,7 years, to stay here. We've put a lot of time and money into those guys, the two guys we lost to the County one had been here three years and one had been here five years, we had a lot invested in them. Mayor Hibberd, we've had other departments trying to pick off our more experienced officers.

6:28:15 PM – Layna Hafer, so for the County, are they losing their officers? Chief Smith, they are fully staffed right now, they got very aggressive. I'm not sure where they got all of their money at because they've hired a lot of people with \$5,000.00 signing bonuses, and in a budget year. Layna Hafer, do we know if they're upping their budget this year are we going to compete if we do? Chief Smith, I can't imagine for what I asked, if they can top that, but I don't know. I'm just trying to get ahead of the game, trying to put some officers in uniforms and cars because we are very short handed. When we are down to seven officers that's critical, if I lost one more guy I don't know what I would do. So that reflects the wage increase in line item -11.

422.00 -12 Auxiliary and Extra Help, \$4,000.00, decrease \$1,000.00.

6:29:18 PM - We use to have a Reserve Program, we don't anymore. I'm using that money to fund background checks for applicants. It's a full time job to do background checks now because they have to go all the way back through their work history, their family history, it's quite an involved process anymore. Without a background check they won't even accept an application to Post.

422.00 -21 Social Security, \$71,016.00, increase \$6,035.00
-22 State Retirement, \$119,635.00, increase \$10,218.00
-23 Workmans Comp, \$24,720.00, increase \$720.00
-25 Group Insurance, \$202,800.00, increase \$48,800.00
-32 Operating & Special Dept Supplies, \$48,000.00, increase \$6,000.00

6:29:55 PM – The cost of our tasers and body-worn video cameras have gone up.

422.00 -33 Reserve Supplies, \$0.00. decrease \$500.00. No Reserves.
-35 Gas & Oil, \$30,000.00, decrease \$5,000.00
-42 Professional Services, \$60,000.00, decrease \$10,000.00. For City Attorney.

6:31:15 PM - Mayor Hibberd, the City Attorney is \$5,000.00 per month.

220.00 -47 Travel & Meeting Expenses, \$0.00, decrease \$2,000.00. Chief Smith does not use this.
-54 Rental Property & Equipment, \$17,000.00, increase \$5,000.00.

6:31:46 PM – This does cover our copier and the copies we make in the department, but the main reason for this line item is ILETS, and they have taken a \$4,500.00 increase. ILETS is Idaho Law Enforcement Telecom Services. Every time you run a check on somebody's drivers license for criminal history they charge the County and then the County charges us. That's state wide not just Washington County.

220.00 -63 Other Purchased Services, \$30,500.00, increase \$800.00. Computer & I.T. stuff.

6:32:36 PM – DCS took an increase on the maintenance. If the City decides that Northwind is worthwhile I'll look at that to cut costs some. We are pretty tied into DCS right now, they do a good job for us, but they are expensive. We have a lot of sensitive information that can't be leaked out.

220.00 -64 Dispatch, \$101,296.00, increase \$2,950.00. 3% annual increase.
-74 New Police Cars, \$0.00, decrease \$150,000.00. Not asking for any capital expenditures.

Total Police Department: \$1,745,041.00, decrease \$7,698.00. Overall Decrease.

6:33:46 PM – Layna Hafer, have we gotten the two police cars for this year? Chief Smith, we have one on the road right now it's the K-9 vehicle, Officer Stratton is driving it. The other one is being put together at ERS in Nampa right now, it should be on the road shortly, hopefully this week or next week.

FIRE DEPARTMENT: Page 4-5 [6:34:30 PM](#)

Public Works Director, Mike Campbell there is a 3% annual contract increase in this budget.

423.00-11 Personnel Services, 42,691.00, increase \$1,826.00
12 Fire & Drills – Assistants, 46,350.00, increase \$1,350.00
-21 Social Security, \$6,597.00, increase \$379.00
-23 Workmans Comp, \$2,575.00, increase \$75.00
-27 Uniform & Clothing Allowance, \$680.00, increase \$20.00
-28 Unemployment Compensation, \$2,060.00, increase \$60.00
-31 Office Supplies & Postage, \$680.00, increase \$80.00
-32 Operating & Special Dept Supplies, \$6,180.00, increase \$180.00
-35 Gas & Oil, \$5,665.00, increase \$165.00
-42 Professional Services, \$15,550.00, increase \$450.00
-48 Dues Subscriptions & Memberships, \$1,030.00, increase \$30.00
-49 Personnel Training, \$2,060.00, increase \$60.00
-51 Telephone, \$3,400.00, increase \$100.00
-52 Utilities, \$2,730.00, increase \$80.00
-61 Repair & Maintenance – Auto, \$3,090.00, increase \$90.00
-62 Repair & Maintenance – Other, \$19,340.00, increase \$555.00
-64 Dispatch, \$4,500.00, increase \$128.00
-69 Drug Testing, \$470.00, increase \$20.00
-76 Equipment Expenditures, \$94,095.00, increase \$2,095.00
-77 Fire Equipment Grants, \$340,000.00, no change.
-79 Projects, \$3,100.00, increase \$100.00

Total Fire Department: \$602,843.00, increase, \$7,843.00

BUILDING INSPECTION DEPARTMENT: Page 5 [6:34:52 PM](#)

Public Works Director, Mike Campbell reviewed this budget.

424.00-11 Personnel Services, \$53,262.53, increase \$929.53. 3% cola + Steps + wages increase.

6:35:09 PM – Mayor Hibberd, the increase in -11 was more than 3% because Dave Loos the Building Inspector also took on the role of P&Z.

424.00 -21 Social Security, \$4,112.83, increase \$78.83
-22 State Retirement, \$6,768.70, increase \$129.70
-25 Group Insurance, \$15,552.00, increase \$4,552.00
-42 Professional Services, \$25,000.00, increase \$500.00. Anticipating building growth.

Total Building Inspection Department: \$119,556.06, increase \$6,190.06

ANIMAL CONTROL: Page 5 [6:36:34 PM](#)

Police Chief Carl Smith, reviewed the Animal Control Budget. Chuck Green is retiring 6-30-23 and Kori Rex will be his replacement. No other changes.

427.00-19 Personnel Services, \$41,602.00, decrease \$7,674.00. New Hire.
-21 Social Security, \$3,220.00, decrease \$588.00
-22 State Retirement, \$5,301.00, decrease \$965.00
-23 Workmans Comp, \$1,030.00, increase \$30.00
-25 Group Insurance, \$15,552.00, increase \$4,552.00

Total Animal Control Department: \$89,005.00, decrease \$4,645.00

PARKS DEPARTMENT: Pages 5-6 [6:37:22 PM](#)

Parks Supervisor Pat Malay, reviewed the Parks Department Budget.

438.00-11 Personnel Services, \$57,796.05, decrease \$4,811.95
-21 Social Security, \$4,452.00, decrease \$369.00
-22 State Retirement, \$2,521.82, decrease \$0.18
-25 Group Insurance, \$7,776.00, increase \$2,276.00
-59 Repair & Maintenance-Ground, \$13,000.00, increase \$5,000.00. Playground equipment.

6:37:37 PM – The Playground Equipment at Memorial Park, City Park and the Soccer Complex is 21 years old and costs to replace broken pieces has increased dramatically. We replaced a plastic slide last year and it cost almost \$7,000.00. A little walk across bridge broke this year and it was \$3,500.00. Mike Campbell, it costs \$200.00 for just a swing.

438.09-48 Transfer to Rec Dept for Wage, \$0.00, decreased \$2,080.00

Total Parks Department: \$123,585.87, increase \$14.87

STREET FUND: Pages 10-11 **6:38:36 PM**

REVENUES:

04-311.00-00 **Property Taxes**, \$237,898.00, increase \$6,929.00

04-319.00-00 **Penalty and Interest**, \$2,800.00, no change.

State Fees:

04-335.00-02 **State Motor**, \$278,100.00, increase \$8,100.00

-05 **Sales Tax**, \$70,000.00, increase \$5,710.00

Total State Fees: \$348,100.00, increase \$13,810.00

Funds From Other Governmental Agencies:

04-338.00-01 County Road, \$80,000.00, no change.

-07 LHTAC Grant, \$0.00, decrease \$250,000.00

04-371.00-00 **Interest Income**, \$11,000.00, no change.

Miscellaneous Revenues:

04-385.00-00 Miscellaneous Receipts, \$20,000.00, no change.

-02 Patching in Other Departments, \$2,500.00, no change.

04-390.32-48 **Transfer From Garbage**, \$50,000.00, no change.

EXPENDITURES: Pages 10 – 11 **6:39:05 PM**

Pat Malay, Street Department Supervisor reviewed the Street Fund Expenditures. Most of our stuff has dropped down a little bit and Mike Campbell went through wage increases and group insurance increases earlier.

6:39:12 PM – Sterling Blackwell arrived at meeting.

431.01-11 Personnel Services-Streets, \$159,037.55, increase \$14,282.55

-21 Social Security, \$12,923.72, increase \$1,143.72.00

-22 State Retirement, \$21,269.24, increase \$1,851.24

-25 Group Insurance, \$46,656.00, increase \$19,056.00

-32 Operating & Special Dept Supplies, \$44,970.83 decrease \$5,029.17

-64 Dispatch, \$2,252.00, increase \$66.00. 3% annual increase.

-72 LHTAC, \$0.00, decrease \$250,000.00.

6:39:22 PM – LHTAC Grant is not in the budget right now, but we will probably end up putting it back in. That is the grant for our Pedestrian Bike Path from the High School down to the Golf Course. We are just having a heck of a time getting bids and all of that stuff so we don't know if we'll get it in this year for sure. If not we can go back next month and put that grant back in the budget.

6:40:00 PM – Mike Campbell, we have the \$250,000.00 already and we will do bid openings on July

6th, 2023 and know if we will use it this year or need to stay in the budget for next year. If we pay them before October 1, 2023 to do the job, it won't go in next years budget. We already have that money, I just have to put it back in if we don't use it. We have to use that money by December 1, 2023 or we will have to ask for an extension or rebid it if it comes in to high. We'll know more July 6th. The way it sounds we can get a one year extension. We are working on that as we speak.

431.01 -79 Projects, \$83,681.41, decrease \$89,244.59

6:41:11 PM – Mike Campbell, on -79 Projects last year where you see the \$172,926.00, we had some one time State Funding come in, that's why we're back to \$83,681.41.

431.02 -11 Personnel Services-Storm Sewer, \$51,689.99, increase \$3,516.99

-21 Social Security, \$3,984.88, increase \$268.88

-22 State Retirement, \$6,558.13, increase \$442.13

-25 Group Insurance, \$15,552.00, increase \$4,552.00

431.03 -11 Personnel Services-Street Light, \$72,924.80, increase \$2,119.80

-19 Overtime & Sickleave, \$500.00, decrease \$2,500.00

-21 Social Security, \$5,619, increase \$164.00

-22 State Retirement, \$9,244.00, increase \$266.00

-25 Group Insurance, \$15,552.00, increase \$4,552.00

-32 Operating & Special Dept Supplies, \$7,000.00, decrease \$500.00

Total Street Fund Expenditures: \$675,510.55, decrease \$294,892.45

433.00-11 Personnel Services-Sanitation, \$39,646.32, increase \$1,810.32

-21 Social Security, \$3,055.89, increase \$137.89

-22 State Retirement, \$5,029.24, increase \$227.24

-23 Workmans Comp, \$1,906.00, increase \$56.00

-25 Group Insurance, \$14,400.00, increase \$3,400.00

Total Street Fund Expenditures: \$76,787.45, increase \$5,631.45

STREET FUND REVENUE TOTAL: \$752,298.00

STREET FUND EXPENDITURE TOTAL: \$752,298.00

NET TOTAL STREET FUND: \$0.00 Balanced Budget.

SWIMMING POOL: Page 6 [6:42:00 PM](#)

Public Works Director, Mike Campbell remember when I said we'd raise the rates to get in? This is where you will see it in the Personnel Services wages and Workmans Comp.

439.05-11 Personnel Services, \$27,501.00, increase \$801.00. Salary increases.

-21 Social Security, \$1,914.00, decrease, \$222.00

-23 Workmans Comp, \$1,545.00, increase \$45.00

6:42:36 PM – **Ken Anderson**, Recreation Director reviewed the Swimming Pool Budget. Ken noted that one of the things that the Swimming Pool is going to request this year is a new Water Lift. It's an ADA approved Lift, it's basically one of those chairs that swings out and it will lift people who need assistance in and out of the pool. Ken then explained the need for a new lift.

6:43:54 PM – Layna Hafer, so which line item is the Lift under? Ken Anderson, I don't think it is on there yet. Mike Campbell, that's one of the capital expenditures we are going to ask for, I will add the line item for the next budget meeting. Layna, so the cost is \$6,500.00, I may have a local Funder that could help take care of that, this is right up their alley. We might reach out before the next budget meeting and see if they're up for that.

6:44:57 PM – Ken Anderson, we've been kind of lucky that in 17 years we've never had someone request it, it's been brought to our attention that we should look into that since our current one is non-functional. Layna Hafer, I will get with you after and we'll discuss that. Mike Campbell, I will hold putting that request in until you guys have had a chance to chat, is that what you want? Layna, we should be able to know in a phone call. Mayor Hibberd, we can put it in for next meeting.

Total Swim Pool Department: \$60,210.00, increase \$624.00

RECREATION FUND: Pages 14-15 [6:46:52 PM](#)

Ken Anderson, Recreation Director reviewed the Recreation Fund Budget. As you can see, basically the Recreation Department is pretty flat across the board, so there's no big surprises there.

REVENUES:

09-311.00-00 Property Taxes, \$98,339.00, increase \$2,864.00
09-319.00-00 Penalty and Interest, \$900.00, no change.
09-335.00-05 Sales Tax, \$56,650.00, increase \$6,530.00
09-350.00-00 Program Receipts, \$39,500.00, increase \$4,500.00
09-371.00-00 Interest Income, \$1,200.00, no change.
09-385.00-00 Miscellaneous, \$6,000.00, no change.
09-390.01-48 Transfer from G F/Pool Wages, \$2,000.00, no change.
09-390.02-48 Transfer From Parks for Wage, \$0.00, decrease \$2,080.000

EXPENITURES:

439.00-11 Personnel Services, \$111,365.75, increase \$3,594.75
 -12 Assistants, \$10,500.00, increase \$500.00
 -21 Social Security, \$8,634.23, increase \$274.23
 -22 State Retirement, \$14,209.80, increase \$451.80
 -23 Workmans Comp, \$1,751.00, increase \$51.00
 -25 Group Insurance, \$31,104.00, increase \$9,104.00
 -32 Operating & Special Dept Supplies, \$17,338.22, decrease \$1,661.78
 -51 Telephone & Communications, \$1,500.00, decrease \$200.00
 -52 Utilities, \$900.00, decrease \$100.00
 -54 Rental Property and Equipment, \$900.00, decrease \$100.00
 -61 Repair & Maintenance – Auto, \$900.00, decrease \$100.00

[6:47:12 PM](#) – Layna Hafer, my understanding is that Rec will move their office, do we have any expenses? Mayor Hibberd, I don't think we are anticipating much stuff. Ken Anderson, not that I'm aware of. I haven't asked the question about our new I.T. I'm assuming that we will have access to internet and all of that. Clerk McDaniel, absolutely, everything you have here you will have there. Ken, the only concern I have about the move is that it's quite convenient being so close to City Hall so when coaches show up and Jhonna is at lunch and I'm in the field they can go over and talk to the gals next door and they can swap equipment and that kind of stuff. We'll have to come up with a plan on how to do that.

[6:48:57 PM](#) – Layna Hafer, with the Recreation being in that location is that also going to cover our Vendome rental requests? Mayor Hibberd affirmed. Layna, and that will be under...? Ken Anderson, my assistant Jhonna will be taking over all the rentals, sign ups and all of that. You will be very happy with her, she does a great job. Mayor Hibberd, also, we won't be splitting rental fees with the Chamber any longer.

[6:49:29 PM](#) – Clerk McDaniel, the City use to get 75% and the Chamber 25%, as of June 1, 2023 the City will get 100%.

[6:49:40 PM](#) – Layna Hafer, where do we talk about some marketing expense, for the Vendome? Which department? Mayor Hibberd, under the Vendome.

[6:50:00 PM](#) - Alicia Fowler, I was just thinking about Jhonna's extra duties, is there a pay raise for that? Clerk McDaniel, it's figured into it.

Total Recreation Department, \$204,589.00, increase \$11,814.00.00

RECREATION FUND Revenue Total: \$204,589.00

RECREATION FUND Expenditure Total: \$204,589.00

NET TOTAL RECREATION FUND: \$0.00 Balanced Budget.

Public Works Director, Mike Campbell reviewed the Vendome Budget. Currently -11 Personnel Services just covers Andrew. There will be some changes in the next one because we do have to incorporate that wage in there, however, anything that we do beyond what is there now, will be covered by the extra fees we'll be receiving so I'll adjust it accordingly.

440.00-11 Personnel Services, \$50,649.95, increase \$2,476.95. 3% cola + step (1 employee)
-21 Social Security, \$3,897.67, increase \$173.67
-22 State Retirement, \$6,414.60, increase \$285.60
-23 Workmans Comp, \$1,900.00, no change.
-25 Group Insurance, \$15,552.00, increase \$4,552.00

6:51:20 PM - Income will go up we are assuming, because we won't be paying the Chamber. We will have that to cover the employee cost. As far as the Monitor cost, I will have to put a line in. It will just be a line in, line out so it will be a net zero because whatever we take in we'll pay out on that. I will work with Caselle to get that revenue line and expense line added by next meeting.

6:51:52 PM – Mike Campbell, as far as wanting to do marketing and stuff, I don't know what we want to put in for that, that does come out of the General Fund as of right now and I don't know what kind of revenue we're looking at because we had some issues with that. Mayor Hibberd, but if we're gaining the 25% extra that should more than cover the wages and provide a little bit of funds for the...Mike Campbell, 25% of last year was about another \$2,500.00 which would cover about the wage difference, it would not add to that. It didn't bring in much last year, we are really hoping this makes more revenue doing it this way, because it is under utilized. Mayor Hibberd, I believe there were times it was being let out when we should have been collecting.

6:52:41 PM – Clerk McDaniel, the other thing that was kind of hard to see what was truly brought in is the records that the City was receiving from the Chamber are almost impossible to follow to see what was truly brought in. Mike and I will dig a little bit deeper into that, but up until now, nothing adds up so it's just hard to see what actually was being brought in. Mike Campbell, we did not get it to balance.

6:53:11 PM – Layna Hafer, I would like to suggest that maybe, we try to come up with a little bit of a plan for marketing with some money attached to it so next year you guys have something to look at. Mayor Hibberd, in the meantime we will probably be looking at increasing some fees too and that should help cover some of the marketing. Layna, so where does that live, where could we, before the next budget meeting just to be able to identify some marketing opportunities? Sterling Blackwell, there's a line item for Vendome promotions (-70). Layna, I know there's a line item, but there isn't a plan for that and I would love to see us actually look at it as..., because it's not fair to Jhonna as well, to if we don't rent the Vendome, it's not on her shoulders if don't have something to say here's what we're asking you to do to promote this to see if we can't get more rentals out of it. Mayor Hibberd, what we should probably do is have a committee meeting and talk this over. Mike Campbell, we could up the projected revenue and add that to it and if we don't get the extra revenue we wouldn't spend it kind of deal, if that's what you want to do. Last year we projected \$13,000.00 for revenue and we received \$10,759.50. You guys can put that together and let me know what you want to put in there and I can work that in.

6:55:16 PM – Pat Malay, there was I think \$15,000.00 in there for the Parking Lot, is that still available? Nothing has been done to that since it went in. Mike Campbell, no there's not, we have the \$10,000.00 for the Building Maintenance and \$14,000.00 for Other Machinery & Equipment which doesn't get utilized a lot so I could move some of that up there if that's what we need to do. Pat, I just wanted to put out there that it's something that's going to have to be done in the next year or two. Mike, are you talking resurfacing or crack sealing? Pat, we did crack sealing about two or three years ago. Mike, can we chip seal it? Pat, you shouldn't chip seal a parking lot, it should be an overlay, you could, but it's just not as good. Mike, I can get a price for that by our next meeting. Do you have to wedge mill the edges to do an inch and a half on there? Pat, no, they should be able to float that right in there.

Total Vendome Maintenance: \$123,982.22, increase \$7,488.22

Public Works Director, Mike Campbell reviewed the Special Events Budget.

490.00 -32 Operation & Special Dept Supplies, \$8,000.00, no change.
-41 Public Relations, \$24,000.00, no change.

7:00:15 PM – Layna Hafer, \$24,000.00 is that all fireworks? Mike Campbell, no, I left it the same because I knew the fireworks came out of there. I think we put \$16,000.00 in for fireworks, \$4,000.00 for regular public relations and the other \$4,000 I'm not sure of the breakdown so I just left it in there. Bill Taylor, the fireworks is money in, money out. Mike, is it \$16,000.00 that we talked about? Bill, our current budget is \$12,000.00, generally what we earn this year is our budget for next year. Mike, so the \$4,000.00, I apologize but I didn't have time to break that down to find out exactly what was expended out of it. Layna, that is usually at the Mayor's discretion. Mayor Hibberd, so the installation of the entry way signs, that's part of that. Layna, it might be nice to have a little idea of what we used that for last year. Mike, I will look that up and adjust that before the next one.

490.00 -62 Historical Society Grant, \$4,000.00, that's a net zero.
-64 Small Business Grant, \$500,000.00, that's a net zero.

Total Special Events: \$536,000.00, no change.

BUILDING MAINTENANCE DEPARTMENT: Page 7 [7:01:52 PM](#)

Public Works Director, Mike Campbell reviewed the Building Maintenance Budget. There are no changes to this budget.

491.00-60 Repair & Maint-Bldg & Stores, \$10,000.00, decrease \$10,000.00

There was \$10,000.00 put in this budget last year for an awning, I'm having a heck of a time getting people to look at that awning. I may need to put this back in if I can't get the awning replaced this year.

Total Building Maintenance Department: \$39,416.00, decrease \$10,000.00

SHOP DEPARTMENT: Page 7 [7:01:57 PM](#)

Public Works Director, Mike Campbell, reviewed the Shop Department Budget.

493.00 -11 Personnel Services – Shop, \$53,892.80, increase \$1,559.80. 3% cola + scheduled step.
-21 Social Security, \$4,153.40, increase \$119.40
-22 State Retirement, \$6,835.46, increase 196.46
-25 Group Insurance, \$15,552.00, increase \$4,552.00

Total Shop Department: \$89,301.66, increase \$6,427.66

STORES DEPARTMENT: Page 7 [7:02:21 PM](#)

Public Works Director, Mike Campbell, reviewed the Stores Budget.

499.00-11 Personnel Services, \$39,790.40, increase \$1,164.00. 3% cola + scheduled step.
-21 Social Security, \$3,066.92, increase \$88.92
-22 State Retirement, \$5,048.00, increase \$235.92
-23 Workmans Comp, \$144.00, increase \$4.00
-25 Medical Insurance, \$15,552.00, increase \$4,552.00

Total Stores Department: \$104,226.32, increase \$5,956.32

GENERAL FUND Revenue Total: \$4,217,620.45
GENERAL FUND Expenditure Total: \$4,465,298.48

NET TOTAL GENERAL FUND: \$247,678.03 - Deficit.

7:02:51 PM – Mike Campbell, to be honest almost every year we have made that cost difference up through the year. These guys are all very frugal about everything to make sure they stay in the black at the end of the year. We have great crews, everybody that spends the money looks at what they spend and makes sure it's for what's needed.

7:03:20 PM – Layna Hafer, in Stores there is a line item for medical insurance and none of the other departments have that. Mike, it's just named different, it's health insurance. I can change it to Group Insurance if you want me to. Layna, I would change it because it red flagged me as to why that department has a different insurance than everybody else.

LIBRARY FUND: Pages 8 – 9 [7:04:09 PM](#)

Public Works Director, Mike Campbell explained that this is set up by their Council. As you can see they have personnel increases, basically a 3% increase plus a step all the way across the board. They were pretty good about staying within in reason because they get to set their own wages, we don't really have a lot of say over that. If you look down through it they did make several cuts, hers was kind of hard because a lot of the Library has changed last year and a half to two years, there has been big changes so trying to find an average on everything is not real great yet, so it's going to take another year or two. In 2021 they netted positive, this year their budget is \$13,076.00 to the red, it's looking like they're not going to do that. So this year they are budgeting \$16,432.86 in the red. They are also very frugal and cut and save where they can. They were going to cut some more of their budget but the cuts they were making I was afraid that they would get to slim on some of their lines, so I said lets see where you're at next year. They do have a good fund balance, if they do go over it's not going to hurt them, but it's not something we would want to keep doing. This will give us a lot better idea of where they're at over the next year. When we finish this year and have one more year under our belt to look back at what they're actually spending on, I really feel we can get their budget to a net zero. If you guys haven't been to the Library you should go, she's done an amazing job down there.

REVENUES:

03-311.00-00 **Property Taxes**, \$145,672.00, increase \$4,243.00

Penalty and Interest:

03-319.00-00 Penalty and Interest, \$1,700.00, no change.

-02 Memorials and Donations, \$2,000.00, no change.

State Fees/City Fines & Fees:

03-335.00-03 Rural Cards, \$2,000.00, no change.

-04 Fines and Fees, \$3,000.00, no change.

-05 Sales Tax, \$32,980.00, increase \$961.00

03-371.00-00 **Interest Income**, \$6,000.00, no change.

03-375.00-00 **Intergovernmental Revenues**, Grants \$10,000.00, no change.

03-385.00-00 **Miscellaneous Revenues**, \$600.00, no change.

EXPENDITURES:

460.00 -11 Personnel Services, \$59,427.20, increase \$4,424.20.00. 3% cola + step.

-12 Library Clerks, \$54,210.00, increase, \$6,854.00

-21 Social Security, \$8,639.70, increase \$538.70

-22 State Retirement, \$7,355.98, increase \$430.98

-25 Group Insurance, \$15,552.00, increase \$4,552.00

-60 Building Maintenance, \$5,000.00, decrease \$1,132.00

-71 Books, \$23,000.00, decrease \$2,000.00

-72 Building Improvements, \$4,000.00, decrease \$827.00

-77 Technology Improvements, \$6,050.00, decrease \$4,550.00

Total Library Fund Expenditures: \$220,384.88, increase \$8,560.88

LIBRARY FUND REVENUE TOTAL: \$203,952.00

LIBRARY FUND EXPENDITURE TOTAL: \$220,384.88

NET TOTAL LIBRARY FUND: \$16,432.88- Deficit.

7:06:44 PM – Mike Campbell noted that everybody that has a Revenue Fund is at \$0.00, we balanced their budgets completely. So the \$55,000.00 that I'm asking for from each one of them to purchase a Loader will be out of their Fund Balance.

TORT FUND: Page 12 [7:07:07 PM](#)

Mike Campbell, We have been dropping the Tort Fund down because it had quite a Fund Balance. I was talking to the accountant and he said to bring it down a little more because we have a little more than a year in fund balance, so we will let it drop one more year. That will be the negative \$54,911.00. We do have the Liability Insurance through all the Enterprise Funds that are funded, so if we got close we could actually cover that. It is budgeted throughout the budget under their Liability Insurance, we just haven't made that transfer because we want to bring that down. It shows a negative here, but if it gets to low we can start making those transfers budgeted through the other funds.

7:08:29 PM – Mayor Hibberd, but our Liability Insurance is something that went way up this year too. Mike Campbell, about \$20,000.00. The difference between the \$38,252.00 and the \$54,911 is the increase that we took.

7:08:43 PM – Larry Hogg, so do we in essence have it budgeted twice, here and once throughout the budget? Mike Campbell, we left it in there because it was getting close to where we wouldn't do that anymore. It is in their other budgets, for the difference we budgeted that \$54,911.00 just in case. The accountant said to leave that there. It does give them spending authority in the other budgets if we don't need it.

REVENUES:

05-311.00-00 Property Taxes, \$105,644.00, increase \$3,077.00
05-319.00-00 Penalty and Interest, \$1,000.00, no change.

EXPENDITURES:

05-470.00-46 Liability Insurance, \$161,555.00, increase \$19,736.00

TORT FUND Revenue Total: \$106,644.00, increase \$3,077.00
TORT FUND Expenditure Total: \$161,555.00, increase \$19,636.00

NET TOTAL TORT FUND: \$54,911.00.00 reduction.

CAPITAL MAINTENANCE FUND: Page 13 [7:09:35 PM](#)

Mike Campbell, this one has always been an in and out, I'm not super familiar with why it gets transferred back to the General Fund. It is a fund that we give revenues for, as you can see it's been generally coming in at the \$70,000.00 so we went through the history put it in there, it transfers back.

7:09:58 PM – Larry Hogg, and where does that money come from? Mike Hopkins, through the capital spending. Mike Campbell, I'm not sure how that one comes in there, I just budgeted it like the accountant said. I will investigate that and have a better answer for you next time. Larry, thank you.

REVENUES:

08-385.00-00 Miscellaneous Revenues, \$70,000.00, increase \$20,000.00

Department: 490 Transfer to General Fund, \$70,000.00, increase \$20,000.00

CAPITAL MAINTENANCE FUND Revenue Total: \$70,000.00
CAPITAL MAINTENANCE FUND Expenditure Total: \$70,000.00

NET TOTAL CAPITAL MAINTENANCE FUND: \$0.00 Balanced Budget.

AIRPORT FUND: Page 16 [7:10:40 PM](#)

Public Works Director, Mike Campbell reviewed the Airport Budget. It's pretty much the same across the board. The numbers I gave you do not show the increase on anything, we did increase the Building Improvements roughly \$4,000.00 because the grant funding was coming in different this time. So we do have a zero on the net, we balanced that budget. We aren't using any fund balance to run this. We did get more on Building Maintenance, but we are going to be able to cover the match and everything out of the \$53,560.00 that we get from the County for the next years budget.

REVENUES:

Source: 338

10-338.00-03 Co. Taxes – Airport, \$53,560.00, no change

Source: 375

10-375.00-02 State Airport Grant, \$10,139.00, decrease \$2,361.00

-04 Federal Airport Grant, \$182,750.00, decrease \$317,250.00

-05 Cares Grant, \$0.00, no change.

Total Source: \$192,889.00, decrease \$319,611.00

Airport Receipts: 10-385.00-00 \$14,000.00, no change.

Department: 437

437.00 -32 Operating & Special Dept Supplies, \$4,700.00, increase \$200.00

-72 Building Improvements, \$10,936.00, increase \$4,736.00

-78 Cares Grant, \$0.00, decrease \$60,000.00

-77 F.A.A. Grant, \$182,750.00, decrease \$317,250.00

437.03 -77 State Grant, \$10,139.00, decrease \$2,361.00

437.03 -77 Match Share – Grant, \$10,139.00, decrease \$27,361.00

Total Department: 437 \$260,449.00, decrease \$402,036.00

AIRPORT FUND Revenue Total: \$260,449.00

AIRPORT FUND Expenditure Total: \$260,449.00

NET TOTAL AIRPORT FUND: \$0.00 Balanced Budget.

WATER SERVICE FUND: Pages 17-18 [7:11:33 PM](#)

Bill Taylor, Water Department Supervisor reviewed the Water Department Budget.

REVENUES:

30-346.00-00 Water Sales, \$1,375,000.00, increase \$10,000.00

30-347.00-00 Water Taps, \$30,000.00, no change.

30-371.00-00 Interest Income, \$30,000.00, no change.

30-385.00-00 Miscellaneous Revenues, \$10,000.00, no change.

-02 DEQ Water Grant, \$150,000, increase \$150,000.00

EXPENDITURES:

434.00-11 Personnel Services, \$360,570.00, decrease \$65,352.00

7:11:49 PM – Mike Campbell, theirs dropped because we use to pay that office person out of there, now we transferred them to the General Fund. So, the Enterprise Fund shows a reduction and the General Fund shows an increase.

434.00 -21 Social Security, \$28,119.00, decrease \$5,391.00.00

-22 Retirement, \$46,277.00, decrease \$8,873.00

-23 Workmans Comp, \$11,845.00, increase \$345.00

-25 Group Insurance, \$93,312.00, increase \$16,312.00

434.00 -28 Unemployment Insurance, \$1,000.00, decrease \$2,000.00
-32 Operating & Special Dept Supplies, \$88,440.00, increase \$8,040.00.

7:12:19 PM – In our current budget we expected a bump in our chemical costs, we actually got a 30% increase. We bumped it up 20% in our current budget and I bumped it up another 10% here to cover that 30% cost. We will see where we are at the end of this budget to see if we need to adjust it up any more.

434.00 -35 Gas & Oil, \$12,000.00, increase \$125.00
-43 DEQ Connection Fees, \$9,020.00, increase \$220.00. New subdivisions, there is a \$4.00 fee per connection to DEQ for all the regulatory stuff.
-51 Telephone & Alarm, \$3,500.00, increase \$300.00.

Radios, our communication from our reservoir sites down to the Water Plant are old radio technology that we can't get are now going to cell phone mode. We got four basically cell phones for each one of those sites. Then an increase for our mobile collector for meters and there was something else out of this phone line item. Mike Campbell, cell phones for the towers, we had to buy the cards and the monthly fee will go up for that.

434.00 -64 Dispatch, \$4,400.00, increase \$28.00. 3% annual increase.
-76 Other Machinery & Equipment, \$15,000.00, decrease \$40,000.00. This is probably where the \$55,000.00 for the New Loader amount will come out of.
-77 DEQ Grant Line, \$150,000.00, increase \$150,000.00

7:14:47 PM – The new LCRR Lead and Copper Rule coming down the pipe, basically by October of next year I have to have a complete inventory of all service lines, from the main to the meter on our side and from the meter to the house on the customer side. From the meter to the house I don't have a clue what people put in there for pipe so there will have to be a non-detect or unknown for now, but some point we are going to have to pot every single one of those to determine what they are and enter that into an inventory. We are hoping to get some grant money for that, there are a lot of grants out there, the Association of Idaho Cities has several. We're going to try and get some money to cover some costs, we might be purchasing a big vacuum truck, just to find those.

7:15:45 PM – Larry Hogg, so you have to find the line from my meter to my house? Bill Taylor, yes, and we're not responsible for those. In all the years I've worked here I've never seen a lead service line from the meter to the house. I have seen small chunks of lead around, but we do our annual lead testing we have no issues with it. There are some lead lines in some of these services they are generally short little chunks that they call "the goose neck." Larry, if you find that then what? Bill, if we see it we remove it. With all the Federal coming down they want to basically remove all of it.

7:16:41 PM – Cliff Barberis, if it's on somebody's property, to remove it do they pay for it? Bill Taylor, they will be responsible to pay for their service line. Now, if they can't pay for their service line, I don't know. Officially if we had a little chunk of lead in our line and their service line is galvanized, that's considered a lead line because galvanized is kind of like a sponge and will absorb that, so they will have to remove their line to the house, potentially, we would still fail a lead test, potentially. We don't have corrosive water, so we really don't have a lead issue because we don't eat up our piping like that. Typically, if there's any of that in the ground it's already failed and been replaced.

7:17:40 PM – Layna Hafer, we just have to "identify" them? Bill Taylor, for now, they still haven't finished writing the law of what to do once the inventory's done. With over 3,000 connections in town...Layna, we call that unfunded mandate's. Bill, hopefully coming up with some funds to help us.

434.00 -79 Construction Projects, \$148,838.00, decrease \$13,662.00
434.01 -83 Bond Principle, \$161,329.00, increase \$4,699.00
-84 Bond Interest, \$66,914.00, increase \$1,949.00
434.01 -86 American Relief Plan Act, \$510,000.00, decrease \$68,178.00

7:18:24 PM – ARPA money, that's the money we were going to use to fund the Reservoir Rehab that we agreed. So if we don't have that in there, we have a balanced budget.

7:18:46 PM – Mike Campbell, on those ARPA Funds, those are budgeted under Sewer at the moment so we'll make that transfer. We do have some Police Radios that are going to come out of the transfer. When I get a total bill of that I will know exactly how much that is. The other thing we'll know by the end of the month is when they're going to start the Reservoir Projects, so I know if I need to hold over what's in there now and add to it, or we only need this half for after October 1st.

7:19:11 PM – Layna Hafer, and you said that out of the ARPA funds we're going to do Police Radio's? Mike Campbell, yes, they ordered Police Radio's that we're waiting for right now that is right in the, I think, \$50,000.00 that was budgeted for that this year. So out of the \$578,000.00, \$50,000.00 of that, which leaves \$528,000.00, I just don't know until Keller and Viking Painting contracts get clarified on when we have to pay that first half. If we have to pay the first half before October 1st, this is correct. If it won't get done until December or January and they want it all at the end, then, I will transfer that and it will be the full \$1,038,800.00 in there. We have the funding to do that through the ARPA, just right now it's kind of on the fence when we'll pay for that first half. I'll know more by the first of the month.

7:20:09 PM – Layna Hafer, is there a line item in the Police Department to use ARPA funds? Mike Campbell affirmed.

7:20:20 PM – Larry Hogg, in line item 434.01-84, Bond Interest. I noticed that that was increased at least a little bit from the previous year. Mayor Hibberd, what happened, and I went back and looked at that, it was written so the interest rate increased over time. Mike Campbell, I did ask Margie Taggart, we are going to re-look at these bond things, but I think we're pretty close.

7:21:03 PM – Bill Taylor, they always fluctuated back and forth for some reason, when they get paid, which affects the interest. Mike Campbell, I didn't quite understand how it works. Mayor Hibberd, I wasn't to sure on that either so I went back and looked at the bond, principle pays down, but the interest goes up and so it varies. Normally you have a set interest rate and so the interest goes down over time, but this one is different. Bill, I think we have two bonds still. Mayor Hibberd affirmed.

Total Water Department Fund: \$1,942,860.00, decrease \$21,438.00.

WATER SERVICE FUND Revenue Total: \$1,595,000.00, increase \$160,000.00

WATER SERVICE FUND Expenditure Total: \$2,105,000.00, increase \$80,702.00

NET TOTAL WATER SERVICE FUND: \$510,000.00- Deficit.

ELECTRIC SERVICE FUND: Pages 19 – 20 [7:22:16 PM](#)

REVENUES:

31-325.00-00 Pole Rental – Telephone, \$2,500.00

31-325.00-01 Pole Rental – Cable T.V., \$1,500.00

Total Pole Rentals: \$4,000.00, no change.

31-348.00-00 Electric Revenues, \$3,430,000.00, no change.

31-371.00-00 Interest, \$9,270.00, increase \$270.00

31-385.00-00 Miscellaneous Receipts, \$206,000.00, increase \$6,000.00.

EXPENDITURES:

31-436.00-11 Personnel Services, \$281,555.38, decrease \$70,838.62

-19 Overtime & Sickleave, \$5,000.00, increase \$3,000.00

-21 Social Security, \$21,921.49, decrease \$5,440.51

-22 Retirement, \$36,077.32, decrease \$8,953.68

-23 Workman's Comp, \$6,000.00, no change.

-25 Group Insurance, \$62,208.00, decrease \$3,792.00

7:22:22 PM - **Wayne Wallace**, Electric Department Supervisor reviewed the Electric Department Budget. As you can see, really nothing has changed in my budget, there are a few little things:

31-436.00-47 Travel & Meeting Expenses, \$4,500.00, increase \$100.00

-48 Dues Subscriptions & Memberships, \$9,000.00, increase \$100.00

-49 Personnel Training, \$6,700.00, increase \$200.00

-53 Bonneville Power, \$2,700,000.00, increase \$40,000.00

-64 Dispatch, \$4,503.00, increase \$131.00. 3% annual increase.

31-436.00-79 Construction Projects, \$250,000.00, no change. New subdivisions costs, we need to be prepare for that.
31-436.01-76 New Truck/Digger, \$275,000.00, no change. Bucket Truck, it's ordered but no delivery date, it may come in before October 1st but chances are it will not.

7:23:41 PM – Wayne Wallace, I will be contributing \$55,000.00 for the new Loader and I will be asking for \$10,000.00 for a new Dump Trailer (-76 Other Machinery and Equipment).

7:23:58 PM – Mike Campbell, how old's the Dump Trailer you have now? Wayne Wallace, I'm thinking it was converted over from steam. It is also a little to small for what we need, we want something a little bigger that we can actually put our Skid Steer in and haul a little bit more materials.

7:24:36 PM – Larry Hogg, so the capital expenditure is going to come out of fund balance, is that correct? Mike Campbell, yes, but the \$250,000.00, we get a lot of that back. We just have to have the spending authority to buy the materials. Wayne Wallace, we cover the infrastructure getting it to the subdivision, then they pay a per lot cost back to us, so we get all that money back inside the sub-division. Larry, it just may not be in the same year is that correct? Wayne affirmed.

7:25:23 PM – Mike Campbell, Treasure Valley Farms has already funded their project and paid us for it, and I think it was \$109,000.00 and we still have not done that project. I have to have that money in the projects to expend that money that's came in. There is a lot of extra in there that did come in, so our Electric Department looked amazing last year in the audit due to the extra money and rebate programs that came in. This year we have \$2,660,000.00 for Bonneville, in this budget we brought that back up because this year we took a whole bunch of rebate money that we used for projects.

Total ELECTRIC DEPARTMENT Expenditures: \$3,832,790.19, decrease \$45,493.81

Transfers Department:

31-490.01-48 Transfer to General Fund \$160,652.01, increase \$100,652.01

ELECTRIC SERVICE FUND Revenue Total: \$3,649,270.00, increase \$6,270.00

ELECTRIC SERVICE FUND Expenditure Total: \$3,993,442.20, increase \$55,158.20

NET TOTAL ELECTRIC SERVICE FUND: \$344,172.20- Deficit.

GARBAGE COLLECTION FUND: Pages 21 – 22 [7:26:26 PM](#)

REVENUES:

32-345.00-00 Garbage Revenues, \$515,000.00, increase \$15,000.00

32-371.00-00 Interest, \$6,000.00, no change.

32-385.00-00 Miscellaneous Receipts, \$1,000.00, no change.

Public Works Director, Mike Campbell reviewed the Garbage Collection Fund starting with line item -32.

EXPENDITURES: Page 21, **7:26:32 PM**

32-436.00-11 Personnel Services, \$107,035.72, decrease \$38,128.28. Transfer to General Fund.

-21 Social Security, \$8,264.73, decrease \$2,774.27

-22 Retirement, \$13,601.70, decrease \$4,565.30

-25 Group Insurance, \$31,104.00, decrease \$1,896.00

7:26:42 PM – Mike explained that because we are running two garbage trucks year round and picking up cans twice a week operating and maintenance costs had to be increased. We had considered raising rates, but didn't because they have enough fund balance right now to purchase a truck. At the end of this budget we are still putting away \$16,537.29 towards a truck (-76).

32-436.00-61 Repair & Maintenance – Auto, \$36,000.00, increase \$1,000.00. Trucks.

-62 Repair & Maintenance – Other, \$26,000.00, increase \$1,000.00. Cans.

-64 Dispatch, \$2,422.00, increase \$71.00. 3% annual increase.

32-436.00-69 Drug Testing, \$360.00, decrease \$8.00
-74 Office Furniture & Equipment, \$9,000.00, decrease \$900.00
-75 Dedicated Automotive Equip, \$0.00. New
-76 Purchase New Garbage Truck, \$16,537.29, decrease \$22,333.71

Total Garbage Collection Fund: \$328,465.44, decrease \$68,534.56

7:28:09 PM – There will be the \$55,000.00 for part of the Loader. (-75 Equipment).

7:28:16 PM – Mike Campbell, tires for garbage trucks are very expensive right now, they have gone up 40%. Larry Hogg asked if they were a different kind of tires. Mike, they wear out faster. He then explained why. Mike added that each truck easily goes through eight rear tires annually at about \$2,400.00 a pop and a set of steering tires every other year. Mike further added that we go through about \$10,000.00 in dumpsters a year. We try to push a new truck out eight years but with the double dump, we are pushing for six years.

7:29:49 PM – Larry Hogg, is the double dump worth it? Mike Campbell, yes. We are hauling too much garbage for one truck to handle, the loads would be too heavy, about seventy-one cubic yards of garbage per day goes to the dump. Layna Hafer, speaking for my neighborhood, we get a lot of brush in our garbage cans, so if we would start to enforce that, we might be able to look at less. Mike, I put stickers on cans but they get removed. I don't believe we actually have an actual ordinance against brush in the cans, I don't think it calls it out specifically. The dump doesn't like it because it counts as weight to go across the scale at the transfer site, so they are paying for that brush weight that could be burned, the grass is the same way. Mike then explained how the Transfer Site is set up to operate. Pat Malay, we burn hundreds of tons of brush a year when we do alley clean up. Discussion followed.

7:32:51 PM – Sterling Blackwell, does the added stress on the trucks, fuel cost, etc negate what a recycling program would cost us or are there other programs or things we could put in place to alleviate some of the stress on the trucks? Mike Campbell, the problem with recycling right now is that we would still have to pay somebody to pick it up, bale it, and get rid of it. Other comments followed.

7:33:40 PM - Sterling, an alternate idea is like food waste for composting and whatnot, if there was an organization in town that was interested in doing something like that. Do we know about what that weight would be? Mike, I don't have a way to tell you the difference, that would be impossible. Mayor Hibberd, you would also need separate cans and a separate truck for that. Sterling, we are spending \$10,000.00 a year for cans because we are stuffing them full of everything and pulling them twice, so I guess my thought is, if you only have compost that's collected once a week, then that is only one lift that that one is facing. Mike, if you got rid of one can you would still have two lifts, one for compost and one for garbage. Sterling, in my thought there has to be some other way that we can decrease the wear and tear. Mike, to reduce that you would have to have the public do more on their own.

Transfers Department:

32-490.01-48 Transfer to General Fund \$143,534.56, increase \$83,534.56
32-490.04-48 Transfer to Street Department \$50,000.00 no change.

Total Transfers Department: \$193,534.56, increase \$83,534.56

GARBAGE COLLECTION FUND Revenue Total: \$522,000.00
GARBAGE COLLECTION FUND Expenditure Total: \$522,000.00

NET TOTAL GARBAGE COLLECTION FUND: \$0.00 Balanced Budget.

SEWER FUND: Pages 23-24 [7:36:18 PM](#)

REVENUES: Page 23

Sewer Receivables:

33-347.00-00 Sewer Revenues, \$1,270,000.00, no change.
-01 Sewer Taps, \$30,000.00, no change.

Total Sewer Receivables: \$1,300,000.00, no change.

Interest Income: 33-371-00-00 Interest, \$18,000.00, no change.

Miscellaneous Revenues: 33-385.00-00, \$10,000.00, no change.

Lonnie Chamber, Sewer Department Supervisor reviewed the Sewer Department Budget.

EXPENDITURES: Page 23

33-435.00-11 Personnel Services, \$355,274.14, decrease \$54,111.86. Transfer to General Fund.

-21 Social Security, \$27,484.47.00, decrease \$4,139.53

-22 Retirement, \$45,323.61, decrease \$6,720.39

-23 Workmans Comp, \$9,270.00, increase \$270.00

-25 Group Insurance, \$108,864.00, increase \$20,864.00

7:37:12 PM – Line item -32 this is where we start spending money for the upkeep of the Plant. Through the whole budget nothing is changing, but our budget at the Wastewater Treatment Plant has been getting really really tight the last couple years, we are really having to watch our spending.

33-435.00-47 Travel & Meeting Expenses, \$1,545.00, increase \$45.00

-62 Repair Maintenance - Other, \$45,000.00, increase \$5,000.00. Inflation on parts.

-64 Dispatch, \$4,400.00, increase \$28.00. 3% annual increase.

-79 Projects, \$118,461.58, decrease \$5,364.42.

7:39:40 PM – Probably the last six or seven years line item -79 Projects, every year has just been decreasing, decreasing, decreasing. That is the line item we use to put pipe in the ground. We've got old pipe that needs to be replaced, so in the future we are going to have to look at doing something with that, we've got to get that money back up. The sewer line we just completed this year behind the Fiddle Office, 750 feet, cost roughly \$750,000.00.

7:40:19 PM – Line Item -76 Other Equipment, we are asking for \$50,000.00 to replace the 1994 Ford Ranger with a Ford F-150 with side tool boxes and a ladder rack on top.

7:41:30 PM - Larry Hogg, -80 Depreciation Expense is \$0.00, is everything depreciated out? Mike Campbell, the accountant says that is something that if we don't have the extra money to depreciate it down then we don't need to put the Depreciation Expense Line in. Where we have a zero balance at the end and we are actually going to use fund balance to operate, you don't fund depreciation. Larry, it's a non-cash expense anyway. The idea would be to be able to replace like a pick up for instance.

7:43:12 PM – Layna Hafer, what are we using the ARPA for? Mike Campbell, the \$578,178.00 in this years budget will be used for police radios and transferred to the Water Fund for the rehabilitation of Water Reservoir #1.

33-435.00-80 Depreciation Expense, \$0.00, decrease \$61,205.00

-81 Bond-Principal, \$151,712.00, increase \$4,419.00.

-82 Bond-Interest, \$90,000.00, decrease \$2,624.00.

Total Sewer Department: \$1,159,460.80, decrease \$686,717.20

Transfers Department:

33-490.01-48 Transfer To General Fund, \$168,539.20, increase \$108,539.20

SEWER FUND Revenue Total: \$1,328,000.00

SEWER FUND Expenditure Total: \$1,328,000.00

NET TOTAL SEWER FUND: \$0.00 Balanced Budget.

2024 BUDGET REQUESTS BY DEPARTMENT: [7:44:02 PM](#)

Swimming Pool: ADA Lift, \$6,500.00.

Water Department: Reservoir #1 Rehabilitation, covered by ARPA funds \$520,000.00
Loader Replacement Share, \$55,000.00

Electric Department: Boom Truck, \$275,000.00, still waiting for delivery.
Dump Trailer, \$10,000.00
Loader Replacement Share, \$55,000.00

Sewer Department: F-150 Pick Up, \$50,000.00
Loader Replacement Share, \$55,000.00

Garbage Department: Loader Replacement Share, \$55,000.00

Streets Department: Loader Replacement Share, \$55,000.00

7:44:45 PM - Mike Campbell, we have a 1996 John Deere ID 444 Loader that is used by every department almost everyday. This Loader has tranny problems, it's under powered at this point, and has been rebuilt a few times. Twenty-seven years on a Loader that's used this heavily, it's time to look at replacing it. I got some prices from Cat and Case, and I will also contact John Deere. I'm asking for \$275,000.00, I will get \$55,000.00 in fund balance from the five department listed above. By the time we go through the bid process and get it ordered, I'm hoping to see it by October 2024. The Case dealer we use quite often has 52 of these Loaders on back order. Both the Case and Cat quotes for this Loader were right at \$248,000.00 to \$251,000.00, but the price is not set until the order is received. I asked for the extra money because I didn't want to under bid on something we have to order so far in advance.

7:47:40 PM – Larry Hogg, if we add all of those in we're...Mike Campbell, they are all sitting very well in Fund Balance to cover this expense. Larry, we're not cutting anything short or...Mike, it's not a big enough pull on any department to cause anything more catastrophic than not having a Loader. This is the most needed piece of equipment that we have. Larry, we collect money so we can buy the things we need to provide the services we're obligated to provide.

7:48:56 PM – Sterling Blackwell, does each department have an equipment schedule for phasing in and phasing out? Mayor Hibberd, we don't at this time, but it's something we need to work on as a five year plan. Sterling, that would be very helpful.

7:49:24 PM – Pat Malay, the Street Department probably owns 75% of the equipment, all the Dump Trucks, the Backhoes, the Alley Tractor, the Loader, all that belongs to the Street Department and we're the lowest funded. Sterling Blackwell, you should put your list together that way we can be proactive and not reactive, and you can get what you need. Mayor Hibberd, it's funded on it's own levy so you can't transfer money and it's a service you can't charge for. That's why it is continually under funded.

7:50:09 PM – Mike Campbell, we could do a million dollars in road maintenance today, but not without a Loader. Without a Loader I can't even Chip Seal and the other departments are needing it almost as bad, it loads all our materials for every project.

7:50:50 PM – Larry Hogg, I can't see anything on the capital expenditure request list that I object to. I agree with Sterling, the more information we have the better decisions we can make. I know it's not as easy as it seems to put a list together, but we don't want to get to a point where we need something and we just plain don't have the fund balance to get it. We would appreciate getting as much information as possible.

7:51:48 PM – Mayor Hibberd, I think what we could do is have each department put together lists of equipment they would like, prioritize it and come up with a five year plan. Discussion followed.

7:52:21 PM – Mike Campbell, the other issue is, when you buy certain things it can only be divided certain ways by who uses it. Mike followed up with examples.

7:52:45 PM – Sterling Blackwell, I think even just having a long view, here's what we look at in a ten year period for the City and we're roughly half way through this particular ten years. So we know we still have these kinds of things that will need to be worked before the end, whether they're funded differently or not. It's just for us to have an idea of what each department needs to survive so we aren't looking at a twenty-seven year old Loader that everybody shares. Pat Malay, we have been looking at the Loader for four years, we were just trying to work it into a year where there was money to purchase it. Mike Campbell, because we already need another backhoe next. Mike added that right now is not the time to buy a Dump Truck at all because everything is hyper inflated due to construction.

7:53:58 PM – Mayor Hibberd, before we adjourn I would like to commend the staff for how they've stepped up. As you know Natasha McDaniel, Mike Campbell, Dave Loos and others have stepped up into roles they were not trained for and they have done an amazing job. Council agreed.

7:54:36 PM – Mike Campbell, I would be more than happy to answer any questions if you want to come in and talk to me.

7:55:04 PM – Larry Hogg, you folks make our jobs easier because of the way you take care of our citizens money and I'm not sure you get the credit you deserve, so on behalf of everybody, thank you.

ADJOURNMENT – Action Item.

7:55:37 PM
Motioned by Layna Hafer and seconded by Cliff Barberis to adjourn.

7:55:39 PM
AYES: Layna Hafer, Larry Hogg, Cliff Barberis, Alicia Fowler, Mike Hopkins and Sterling Blackwell
NAYES: None
ABSTAINED: None
MOTION CARRIED.

THIS SPECIAL CITY COUNCIL MEETING WAS ADJOURNED AT 7:55:41 PM

Randall Hibberd, Mayor

Natasha McDaniel, City Clerk