

Sanitation Truck Driver & Utility Worker Job Description

Job Title:	Sanitation Truck Driver & Utility Worker
Status:	Full-Time
Direct Supervisor Title:	Public Works Director
Supervision:	None
Travel:	Local travel approximately 60%
Update date:	May 28, 2024

Job Summary:

The Sanitation Truck Driver & Utility Worker works under the supervision of the Public Works Director. They are responsible for operating a garbage truck and collecting trash from residential and businesses along scheduled routes within the City of Weiser. Position requires a daily routine operating the city's automated garbage collection trucks minimum of 40 hours a week. In addition, the Worker is a part of the City staff that performs other utility duties as requested. The role requires ensuring safe and efficient collection, transportation, and disposal of refuse, adhering to all local, state, and federal regulations.

General Duties/Responsibilities:

The following duties are standard for this job. These are not construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Operate sanitation/garbage trucks on assigned routes to collect refuse.
- Follow established schedules and routes, ensuring timely and efficient collection.
- Communicate with dispatch and supervisor regarding route progress and any issues encountered.
- Complete daily scheduled garbage collection routes in the City of Weiser.
- Adhere to all safety protocols and guidelines while operating the vehicle and during garbage collection.
- Complete pre-trip and post-trip daily inspection of the solid waste collection trucks for correct operation and report any deviations or malfunctions to the City's maintenance.
- Make repairs and service collection containers.
- Complete weekly cleaning of the collection trucks.
- Maintain a clean and safe working environment inside the truck and at the worksite.
- Interact professionally with customers, addressing their inquiries and concerns.
- Ensure proper handling and disposal of refuse/garbage materials as per City and regulatory standards.
- Provide excellent customer service to maintain positive relationships with the community.
- Maintain accurate records of daily operations, including routes, and collected materials.
- Complete necessary documentation and reports as required by the City.
- Work collaboratively with co-workers and City department personnel to optimize routes and improve efficiencies.
- Participate in team meetings and training sessions to stay updated on safety practices and City policies.
- Maintain accurate records of equipment maintenance activities, inspections, and safety incidents, and prepare reports documenting findings and recommendations for corrective action as required by City protocols.

- Work collaboratively with other City personnel, including team members, and supervisors to coordinate work activities and achieve operational objectives in the cleanup and collection of refuse.

Examples of Work:

- Drive along designated residential routes to collect household garbage.
- Operate the truck's lifting mechanism to empty garbage bins into the truck.
- Ensure all garbage is collected efficiently and safely, maintaining cleanliness in the area.
- Service commercial establishments by collecting garbage. Communicate with business owners or managers to address any specific garbage collection needs.
- Conduct pre-trip and post-trip inspections of the truck, checking brakes, tires, lights, and fluid levels.
- Ensure refueling, cleaning the truck, and checking tire pressure. Report any mechanical issues or required repairs to the maintenance team or ensure that the repair(s) are made.
- Follow all safety protocols, including wearing appropriate personal protective equipment (PPE).
- Adhere to traffic laws and regulations while driving the garbage truck.
- Respond to customer inquiries and complaints regarding garbage collection services. Maintain a positive and professional demeanor when interacting with customers.
- Work with dispatch and management to plan and optimize collection routes for efficiency.
- Adapt to changes in routes or schedules due to weather, road conditions, or other factors.
- Handle special collections such as bulky items, yard garbage, or hazardous materials following specific protocols.
- Coordinate with specialized teams for the safe disposal of hazardous or non-standard garbage.
- Participate in community clean-up events or special garbage collection programs.
- Maintain accurate records of collected garbage, including types and volumes.
- Complete daily logs and reports detailing route completion and any incidents.
- Report any issues encountered during collection, such as blocked access or hazardous conditions.
- Work with City departments on special projects and assist in areas of snow removal, street maintenance, etc.
- Participate in team meetings to discuss operational improvements and safety practices.
- Contribute to a positive team environment by supporting colleagues and sharing best practices.

The above list of functions is not exhaustive and may be supplemented as necessary by the City.

Desirable Knowledge:

- Knowledge of municipal solid waste collection and disposal systems.
- Knowledge of tools, equipment, practices, and appropriate methods for solid waste collection in commercial and residential locations.
- Knowledge of standard practices of solid waste disposal at sanitary landfill transfer stations and landfill locations.
- Knowledge of solid waste truck operations.
- Knowledge of automated trash pickup and transport methods.

Education and Experience:

Any combination of training and experience equivalent to:

- High School Diploma or equivalent GED.
- Previous experience in garbage collection or a similar role preferred.
- Class B CDL.
- One year experience in driving trucks and truck equipment.
- Ability to follow oral and written instructions.
- Ability to work with co-workers and the public in a professional manner.

- Ability to successfully complete various required training classes and obtain certificates necessary for job.
- Ability and aptitude to obtain certifications and licenses meeting timelines.
- Ability to work collaboratively with other City departments.
- Valid driver's license and willingness to travel within city limits as needed for job duties.

Schedule:

- Full-time, typically early morning starts.
- Overtime and weekend work may be required depending on routes, weather, and demand.

Working Conditions:

- Environmental Factors: Work is performed outdoors in all weather conditions. Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, machinery, vibrations, electric currents, traffic hazards, or toxic agents. Exposure to unpleasant odors, dirty materials, and hazardous substances.
- Physical demands include lifting, pulling, pushing, and climbing in and out of the truck.
- Position requires sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting and stooping in the performance of daily activities.
- Physical Requirements: Must be able to use body and digits to work, walk, move or carry objects/materials. Requires the ability to coordinate the hands and eyes in using machinery/equipment, machines, and vehicles and areas where circumstances require the use of personal protective equipment such as safety glasses, proper shoes and mandatory hearing protection. Must be able to twist, turn and coordinate hands with different activities. Safety is paramount.
- Physical Communication: The ability to communicate including talking, hearing, and listening and exchanging communication.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The City of Weiser is an Equal Opportunity Employer including Veterans/Disabled and other protected categories. If you have any questions on the job description or need help and/or accommodation in the process, please contact the Human Resources department:

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